

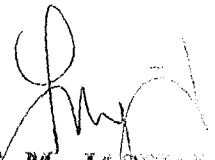
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE & CUSTOMS:
KENDRIYA RAJASWA BHAWAN : GADKARI CHOWK : NASIK - 423 002

TRADE NOTICE NO. 16/2007

**Subject: Instructions for units manufacturing Pan Masala,
Gutkha and Chewing Tobacco - reg.**

In exercise of the powers conferred upon me under Rule 31 of the Central Excise Rules, 2002, I, the undersigned, hereby prescribe the registers in the format enclosed to this Trade Notice & enumerated as Annexure "A-1, to A-4" to be maintained by the units manufacturing Pan Masala, Gutkha & Chewing Tobacco. The said registers shall be maintained and kept in the factory premises only and made available for verification by the officers.

All the Trade Associations and Chamber of Commerce, Industry and Service Tax Payers are requested to bring the contents of this Trade Notice to their members/constituents in particular and trade in general.



(F. M. JASWAN)
COMMISSIONER

F.No. V(Gen)27-116/TB/2007
Nashik, the 8th November, 2007.

Encls : As above.

Copy to : As per Mailing list.

ATTESTED


12/11/07
अधीक्षक (तकनीकी) कार्यालय
केन्द्रीय उत्पाद तथा सीमा शुल्क, नासिक
Superintendent (Tech.) HDQR
Central Excise & Customs Nasik

ANNEXURE "A"

Records to be maintained by the assessee manufacturing Pan Masala, Gutkha and Chewing Tobacco :

A-1. ACCOUNT OF RAW MATERIALS/PACKING MATERIALS AND COMPONENTS
(for each product separate page/register)

Name of the Input:

Sr. No.	Date of receipt	Opening balance	Quantity received	Total Quantity	Quantity used in the manufacture of		Quantity otherwise disposed off		Quantity wasted or destroyed	Closing Balance	Quantity of excisable goods manufactured	Quantity of other goods manufactured	Remarks	Signature of the assessee or his authorised agent
					Excisable goods	Other goods	Nature of disposal	Quantity						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

A-2. ACCOUNT OF REJECTED & RETURNED GOODS TO FACTORY

Sr. No.	Name and address, ECC No. of manufacturing unit	Details of duty paying documents	Description, Quantity of goods received	Date of receipt	Identification Marks	Name, address, ECC No. if any of the person/unit from who goods are received	Purpose for which received	Process carried out	Whether any excisable goods are used in repairs/replacements	Duty paid on such additions/replacements	Cenvat Credit availed on the returned goods	Cenvat credit reversed at the time of re-clearance	Details of invoice of re-clearance	Quantity and description of goods recleared	Signature of the assessee or his authorised agent
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

A-3. REGISTER OF PRODUCTION (DAILY SHIFT WISE)

Sr. No.	Shift No.	Name of Shift Incharge	Issuance of Raw Material			Quantity of intermediate goods produced	Quantity manufactured (Packed), Total No. of Packets.
			Name of raw material	Quantity issued	Issue slip No & Date		
1	2	3	4	5	6	7	8

Encls : As above.

Copy to : As per Mailing list.

